

MUNICIPALITY OF BRYSON

Regular meeting of the Bryson Municipal Council held on September 08, 2025 at 7 p.m. at the municipal office located at 833 Principale Street, Bryson (Quebec).

Present were Alain Gagnon, Mayor and Councillors, David Miljour, Joanne Ralston, Marc Gauthier, Jian Zhang, Serge Lance, Wayne Cameron and

Also present: Vanessa Dagenais, the Director General and Clerk-Treasurer.

The quorum was reached and the Mayor Gagnon chaired the meeting.

1. OPENING OF THE MEETING

Mayor Gagnon called the meeting to order at 7:00 p.m.

Conflict of Interest Declaration

A conflict of interest arises when elected officials are placed in a situation where they must choose between their personal interests or those of those around them and the public interest. The conflict of interest sections of the Municipal Elections and Referendums Act are intended to ensure that the decision-making process within a municipal council is not tainted by personal considerations.

2. ADOPTION OF THE AGENDA

065-09-2025 IT IS PROPOSED by David Miljour and resolved unanimously to adopt the agenda for 08 September 2025 **Adopted**

3. ADOPTION OF THE MINUTES

066-09-2025 IT IS PROPOSED by Serge Lance and resolved unanimously to adopt the minutes of August 11, 2025. **Adopted**

4. BUSINESS ARISING FROM THE LAST MEETINGS

No business arising from the last meetings

5. MAYOR'S REPORT

The mayor presents his monthly report.

6. QUESTION PERIOD (public)

The members of the council were able to answer questions from the citizens present

7. CORRESPONDENCE AND INFORMATION

7.1 Presentation of the 2022 financial report

Auditor Simon Thibault presented the 2022 financial report and answered the questions put to him.

8. ADMINISTRATION

8.1 Water Management Technician's Report.

There is no report from the Water Management Technician.

8.2 Resolution to participate in the regionalization of the fire department and creation of an analysis and transition committee.

BECAUSE

- The Municipality is responsible for providing fire protection in accordance with the Fire Safety Act and the Fire Risk Coverage Plan (SCRI) of the MRC Pontiac;
- On August 18, 2025, Council received a presentation on options for regionalizing the fire department among the participating municipalities of the MRC Pontiac;
- Council wishes to improve the quality of service, ensure equitable sharing of costs and evaluate governance models (e.g., via the MRC, an intermunicipal board or other intermunicipal agreements);
- A structured, time-bound analysis, conducted by a committee of municipal stakeholders, is required before any final decisions are made;

067-09-2025

IT IS PROPOSED by David Miljour and resolved unanimously that

1. **Intention to proceed.** Council announces its intention to proceed with the regionalization of the fire department, subject to the conditions set out herein and the final approval of a full intermunicipal agreement.
2. **Creation of a Transition and Analysis Committee (the "Committee").** Council agreed to the creation of a committee composed of representatives of the participating municipalities, mandated to analyze and propose the form and format of regionalization.
3. **Appointment of municipal representatives.** The Municipality appoints to the Committee (maximum 2 members per municipality):
 - Executive Director or Delegate: Vanessa Dagenais
 - Elected Councillor: Marc Gauthier
 - Fire Chief or Delegate: Kevin Kluge
4. **Mandate of the Committee.** The Committee shall:
 - Develop a strategic communications plan to be shared with partner municipalities, their firefighters and residents—including key messages, channels and a timeline—to ensure maximum transparency **before any formal decisions are made;**
 - Draft a complete intermunicipal agreement (form and format to be determined), including governance, cost distribution key, service levels/standards, device and asset management, roles and human resources, dispatch/communications, training and harmonization of SOPs, implementation timeline and budgetary impacts;
 - Consult with fire personnel and the public, as appropriate;
 - Produce a Transition and Implementation Plan with milestones and timelines.
5. **Non-binding.** No decision will be final until a full agreement has been drafted by the Committee and adopted by resolution of each participating municipality. This resolution does not authorize any transfer of assets, personnel changes or capital/operating expenditures beyond regular budgets without a subsequent resolution of the Board.
6. **Condition of participation.** Only municipalities that adopt this resolution of intent will participate in negotiations and decision-making on the costs and cost-sharing of regionalization. Municipalities that do not adopt it will not participate in these negotiations and decisions.
7. **Permissions.** The mayor and the director general are authorized to sign a letter of intent, to share the necessary operational and financial data and to take any action required to carry out the analysis referred to herein.

Transmission. The clerk/secretary-treasurer must send a certified copy of this resolution to the MRC Pontiac and the other participating municipalities.

Adopted

8.3 MAMH Compensation Resolution for Elections

WHEREAS municipal elections must be held in accordance with the Act respecting elections and referendums in municipalities (AERM);

WHEREAS the Ministry of Municipal Affairs and Housing (MAMH) publishes a salary scale applicable to election officers;

WHEREAS the Municipal Council deems it appropriate to adopt this salary scale to provide a framework for the payment of election officers;

068-09-2025

CONSEQUENTLY,

IT IS PROPOSED BY MARC GAUTHIER, AND RESOLVED UNANIMOUSLY:

1. **THAT** the Municipality adopt the MAMH salary scale for election officers for the 2025 municipal election;
2. **THAT** the municipal returning officer be authorized to pay remuneration in accordance with the said scale;
3. **THAT** the sums necessary to cover these expenses be paid from the budget item provided for that purpose.

Adopted

9. FINANCE

9.1 Accounts Payable

As confirmed by the Accountant, Gerard Labelle, CGA, I, Vanessa Dagenais, Director General and Clerk-Treasurer, certifies that there are sufficient funds to pay the invoices received in the amount of \$139,744.31.

069-09-2025

IT IS PROPOSED by Jian Zhang, and resolved unanimously, that the invoices received in the amount of \$139,744.31 be paid.

Adopted

9.2 VO3 Submissions

The advisors ask for more information from the technician.

10. NEW BUSINESS

No new business

11. COMMITTEE MEETINGS AND REPORTS

Councillors David Miljour, Marc Gauthier, Wayne Cameron, Serge Lance and Jian Zhang presented reports and updates.

12. OTHERS

12.1 Resolution – Garbage collection and composting by Location Martin Lalonde

WHEREAS the Municipality of Bryson currently collects waste internally;

WHEREAS Location Martin Lalonde has submitted a proposal for services for the collection of compostable materials and waste on the territory of the municipality;

WHEREAS Council considers that it is in the best interest of the municipality and its citizens to entrust this mandate to the outside;

070-09-2025

IT IS PROPOSED by Wayne Cameron and unanimously resolved that the Municipality of Bryson award the contract for the collection of compostable materials and waste to Location Martin Lalonde;

BE IT FURTHER RESOLVED that the Mayor and the Chief Administrative Officer (or Secretary-Treasurer) be authorized to sign any documents necessary to give effect to this resolution. Adopted

12.2 Resolution – Purchase of Garbage Bins

WHEREAS the Municipality of Bryson must acquire new garbage bins in order to meet the needs of citizens;

WHEREAS bids were analyzed and a compliant bid was selected;

WHEREAS the total amount of the acquisition of the garbage bins is **\$31,248.00**;

071-09-2025

IT IS PROPOSED by Serge Lance and resolved unanimously that the Municipality of Bryson authorize the purchase of garbage bins for a total amount of **\$31,248.00** Adopted

13. ADJOURNMENT OF THE SESSION

072-09-2025

IT IS PROPOSED by David Miljour and resolved unanimously that the meeting be adjourned at 7.45 p.m. Adopted

Alain Gagnon
Mayor

Vanessa Dagenais
Director General, Clerk
Treasurer

